

**Information for Authors of the papers to be submitted for the
International Conference on *Research and standardization in the
field of development and use of personal protective equipment*,
12 – 14 September 2005, Cracow, Poland**

1. Send texts by e-mail to: **Anna Borkowska, anbor@ciop.pl**

2. Use MS-Word

3. Length of paper

- plenary paper: up to 8 pages
- other papers: 4 – 6 pages

4. Page lay-out

- A4 page
- 2.5-cm margins
- line-spacing: 1.5
- words not divided at the end of a line
- flush-left style

5. The text

- first name and last name of author(s), degree, affiliation
- standard style
- 11-point type, Times New Roman font
- abstract
- sample levels of heading, as for example:

1. Introduction
2. Methodology
 - 2.1. Draft questionnaire
 - 2.2. Statistical analysis
 - .
 - .
 - .
5. Discussion and conclusions

- for emphasis: boldface, italics (no underlining)
- equations in the text should be numbered (in parentheses)
- enumeration: dashes or black dots
- footnotes indicated with consecutive Arabic numerals

6. Tables

- 10-point type, Times New Roman font
- no emphasis such as different font, grey background, underlining
- single-spacing
- thin single lines
- table titles immediately under the table, lowercase letters
- tables with consecutive numbers

7. Figures

- figures in Corel, Visio or Photoshop, embedded in the text
- all legends and axis labels: 10-point type, no italics, no boldface
- size of figures appropriate for content
- figures with consecutive numbers

8. References

References should be numbered consecutively in the order in which they are first mentioned in the text. For other details on references see the *Uniform Requirements for Manuscripts Submitted to Biomedical Journals* at www.icmje.org